



KGD COVID-19 POLICIES AND PROCEDURES

KGD are committed to providing a clean and healthy space for all of our dancers. As we make our way back to face-to-face lessons, we ask that you please familiarise yourself with a few new policies that we are implementing to ensure our studio complies with government regulations and can continue to operate safely moving forward.

- 1) Parents are to drop their child off at the studio and return at the conclusion of the class. No parents are to enter the premises, with the exception of pre-school or beginner level children where needed. If your pre-school or beginner child is fine to be dropped off and collected at the conclusion of the class then please do so. If your child is prone to separation anxiety, strictly one parent per child may enter. Pre-school and beginner level classes will have more student helpers present to assist with these classes, and each class will be walked out to the front foyer upon conclusion of their class by the teacher. Parents are to please wait outside the front entrance, and the teacher will deliver your child to you at the door once you arrive.
- 2) Where possible, we encourage you to please call or email KGD regarding any queries. (Studio phone: 03 9769 8820, Studio email: infoekgdancers.com). Payments can be made over the phone via credit card for merchandise etc, and fees are to be paid as usual via direct debit, to limit the amount of traffic at reception.
- 3) Every person is to ensure they please maintain personal hygiene and wash hands before entering the building. We have a sanitiser stand installed at our front entrance, please sanitise upon arrival.
- 4) Each person entering the building will undergo a contactless mandatory temperature check at the front entrance.
- 5) Once inside the premises, you must maintain the 1.5m social distancing rule. We request that only one parent at a time is to be at the reception desk, and that those waiting to see staff wait outside until reception is free. KGD has positioned chairs down the corridor and waiting room for the students 1.5m apart, coinciding with a X on the wall. It is important these chairs are not to be moved around and social distancing is maintained.
- 6) Any adult visiting reception or entering the premises will be required to sign-in at the front ledge in the foyer, even if they only in the building for a couple of minutes.
- 7) All teachers will be sanitising the ballet barres in between classes and ensuring all equipment is sanitised daily. The building and each dance studio will undergo a full deep-clean daily by a professional cleaner.
- 8) Students will use the sanitising station located at the studio doors in the corridor in between each of their classes - teachers will be enforcing and overseeing student use, and we request each student sanitise prior to entering the classroom.
- 9) The reception desk has a protective screen up, and all staff and teachers will be wearing masks. Keeping in line with government regulations, KGD as a business has the right to prohibit entry into the premise where an adult is not wearing a mask.
- 10) With adherence to government regulations, the students will **not** be required to wear masks as they are exercising, and depending on the type of the class (amount of endurance and stamina required), this may be deemed dangerous as wearing a mask in some cases (asthma etc) may affect their breathing.
- 11) Where possible, we kindly ask that students get changed at home before coming to the studio (especially if needing parent help), to help us to reduce the amount of people in the building, particularly straight after school hours in our usual peak hours.
- 12) Please remember if your child is showing signs of illness or the flu: coughing, fever, sore throat, runny nose, etc then under no circumstances are they to enter the building. We will still be recording class content and uploading to our studio app; Seesaw, for them to review and catch up on what they have missed.

Karlie and the team at KGD would like to thank you for your support during this time, and we look forward to seeing you!

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT US

03) 9769 8820 INFO@KGDANCERS.COM